

# **BIRCH BAY LEISURE PARK**

## **MARCH 2026**

### **BOARD MINUTES**

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**Date:** March 28, 2026

**Time:** 9am

**Location:** Brier Clubhouse

**Called to order by:** Frank Costanzo - President

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#### **BOARD IN ATTENDANCE**

Frank Costanzo – President  
Nathan Gurvich – Vice President  
Roger Cochrane – Director HR and Secretary  
James Walker – Director Entertainment  
Brenda Bartleman – Director Finance

#### **REGRETS**

Ron Vandenberg – Director  
Cory Johansen – Director Communications

#### **ALSO IN ATTENDANCE**

Brittany Record – General Manager  
Audley Adrian – Recording Secretary

#### **GUESTS**

Rob Kipps – Circle Rep Vice Chair

#### **MEETING CALLED TO ORDER – 8:59AM**

## **REPORT BY THE CHAIR OF THE CIRCLE REPRESENTATIVES**

- Rob Kipps presented discussion points and suggestions from March 14th Circle Rep Meeting.
- Notes from that meeting have been posted to the BBLP Website previously and are currently available for member viewing.
- Applicable follow-up from this meeting will be discussed with Circle Reps at April 11<sup>th</sup> CR Meeting and will be summarized in that meeting's subsequent notes.
- \*\*\*Published recaps of all future Circle Rep Meetings will be categorized as NOTES.

## **ADOPTION OF THE AGENDA**

- Previously added one item to Entertainment – see under committee reports

## **ADDITIONS TO AGENDA**

- No additions

## **RATIFICATION OF PREVIOUS MINUTES – FEBRUARY 24TH, 2026**

- Will be reviewed and approved by email.

## **PRESIDENT'S COMMENTS**

- Nothing to add that isn't in agenda

## **GENERAL ADMINISTRATION/CORRESPONDENCE**

- One correspondence:
  - Site XX-XX asking for hardship consideration for dues
    - Dues will be paid in full before next due date – only asking for time extension.
    - Board all in favour of allowing the temporary extension.

## **GENERAL MANAGER UPDATE – BRITTANY RECORD**

- Internet is high frustration – as relayed by Circle Reps
  - GM will put out another communication
  - Will have permits in May, but will wait until late September (after high-season) to avoid internet interruption.
- Teen swim was big discussion at Circle Rep meeting
  - Pool closes at 9pm.
  - UNLESS a teen swim is booked before 5pm day-of, WITH adult supervision.
- Gate cards drew much discussion at Circle Rep meeting
  - Lots of discussion at meeting regarding who can and can't use a member's gate card.
  - There are reasons why the Park has to maintain strict rules regarding who can use a member's card:
    - Example – a gate card was given to a person who had been banned from the park.



- **COMMUNICATIONS**
  - Nothing to add

### **NEW BUSINESS**

- Nothing new at this time.

### **OLD BUSINESS**

- Circle 17 resurfacing will be started immediately after Easter events.

**DATE FOR NEXT BOARD MEETING – APRIL 18TH– 9AM IN PERSON  
MEETING ADJOURNED – 10:28am**

DRAFT