

## Circle Rep Minutes and Subsequent Updates, Board Enquires and Recommendations April 11, 2026.: Circle Rep meeting Brier @ 10 am

Circle Reps in attendance: 4, 8, 11, 13, 20, 26, 29, 34, 35, 37, 40, 45, 46, 47, 48, 50, 52, 54, 55, CW35, FR17 and 10 guests

Chaired by: Jen Tindale 08-04, Vice Chair Rob Kipps 40-03  
Agenda was emailed out to Circle Reps on April 7, 2026.

**GM Update** – Brittany Record unable to attend this meeting. Update given by Chair

- 1) Gate Cards – please refer to March 2026 Board Minutes. Circle Rep Chair will ask that additional communication be sent from the office with respect to this matter.
- 2) Garbage/Recycling – Contamination still is an issue. Please obey the signage and educate yourself with what is and isn't permitted.  
**NOTE: PLEASE REFER TO EMAIL SENT FROM OFFICE ON TUESDAY APRIL 14TH, 2026.**
- 3) Teen Swim – To offer teen swim Monday through to Thursday, an adult volunteer is required. The volunteer must sign up in the office prior to 5pm day of. Chair to follow up with GM on how the membership will be informed if there will be a teen swim.
- 4) Pool – soft opening May 9<sup>th</sup> (weather permitting); otherwise, May 15<sup>th</sup>.
- 5) Circle 17 – Wood play structure has been painted. Reseeding will start once the ground firms up. Swing seat heights will remain unchanged as Washington State guidelines state that when there are multiple swings, different heights should be offered to accommodate various ages and sizes of users.
- 6) Site Inspections will be starting third week of April. Members are reminded that they will only be contacted if there is something on their site that needs to be addressed.
- 7) Wi-Fi: permits will be completed by May and work for install will start in late fall.
- 8) Visitor Guest List: members are reminded that they need to provide the office with the names of their guests prior to their arrival.

### OLD BUSINESS

- 1) Use of Gate Cards
  - a. Covered in GM report
- 2) Garbage and Recycling
  - a. Covered in GM report

### NEW BUSINESS

- 1) Sewer Line Investigation
  - a. Ongoing search to secure a more professional contractor to complete the remedial work.
- 2) Kudos to the Entertainment Committee for a successful Easter Event.
- 3) Storage of RV's & Boat
  - a. Members shared their concerns about long-term R.V. storage that appears to be damaging the asphalt.
  - b. Chair to follow up with GM.

**GM UPDATE: ongoing; more units have been removed**

- 4) Logo

- a. Audley Adrian spoke to the Reps about the new Birch Bay Leisure Park logo and provided each of those in attendance with two logo stickers. Each site will be provided with 2 stickers and are available in the office for pickup.
  - b. Rules with respect to the use of the logo are available on the Member portal and was included in the November 2025 Board Minutes
- 5) Rules & Regulations Committee
- a. Greg Neal suggested that the committee would benefit from additional members. If you are interested, please provide your name to the office.
- 6) Full Time Living in Park
- a. Members are concerned that there are several sites that are being used by members over the allowed 183 days.
  - b. Chair to follow up with GM.  
**GM UPDATE: GM is aware**
- 7) Rules/Good Neighbour Guideline
- a. It was suggested that when the office sends out a reminder of the speed change on April 15<sup>th</sup>, rule reminders should be included such as use of golf carts, bikes with lights, everyone must obey stop signs etc.

**GM UPDATE: GM to send out an email reminder**

- 8) Circle Rep Engagement
- a. Circle Reps are reminded to connect with those in your circle and ask for input on upcoming agenda items or provide information on the park.

**CIRCLE REP MEETING SCHEDULE**

- May 9, 2026.
- June 13, 2026
- July 11, 2026.
- August 8, 2026.
- September 12, 2026.

**CIRCLES/ROADS THAT STILL NEED REPS: 1, 2, 5, 6, 7, 12, 14, 15, 16, 18, 25, 28, 30, 33, 36, 42, 43, 47, 54, 1MR, 2TR.** Please contact Jen Tindale if you would like to participate in this group that provides constructive feedback to the Board and GM.

**UPCOMING ENTERTAINMENT EVENTS: Please refer to members portal.**