

Circle Rep Minutes and Subsequent Updates, Board Enquires and Recommendations May 9, 2026.: Circle Rep meeting Brier @ 10 am

Circle Reps in attendance: 3, 4, 8, 10, 11, 13, 20, 26, 34, 35, 38, 39, 43, 45, 46, 47, 48, 51, 52, MR and 9 members

Chaired by: Jen Tindale 08-04, Regrets from Vice Chair Rob Kipps 40-03
Agenda was emailed out to Circle Reps on May 5, 2026.

GM Update – Presented by Brittany Money

- 1) Garbage/Recycling – **There will be no recycling except for CORRUGATED CARDBOARD AND YARD WASTE, everything else is considered garbage.** Recycling options are to take it to the Recycling depot in Ferndale or take it home.
- 2) Site Inspections – All site inspections have been completed by GM. **“Violation Letters”** are being sent out to sites that require corrective action. “Violation Letters” have been introduced to speed up the process if the park is required to take further action. If you cannot make the stated timeline specified in the letter, please communicate with the office directly.
- 3) Internet – Permits are expected on Monday May 11/26; still on track to be completed Oct/Nov 2026. Permits will allow Ziply engineers to make their install plans.
- 4) Pool is OPEN! And a nice 84F. **Please familiarize yourself with the newly installed red emergency button that is a direct line to 911.** It is located at the bottom of the ramp to the ladies washroom. A flip down cover is being ordered. A pool attendant will be on staff every Friday, Saturday and Sunday, and all long weekend Mondays.
- 5) Teen Swim will be on each day the pool attendant is working. For all other days, a volunteer is needed to supervise and can sign up at the office by 3:30pm. If a volunteer is available, an office communication will be sent out.
- 6) Staffing – Traci has been promoted to Assistant GM; allowing one/or both to be available to membership 7 days a week. There are also 3 full time Maintenance and 2 Custodians.
- 7) Landscaping – All landscaping should now be done, however if you see areas that have been missed, please notify the office.

GM FOLLOW-UP: Landscapers are aware of the weeds that need to attention within the pool deck area

- 8) Bathhouse exteriors are in the process of being painted
- 9) Elm – Roof has now been replaced along with the 2 adjoining sheds. Exterior painting will be completed next month.
- 10) Pocket Parks will be out before the Victoria Day long weekend.

Chair welcomed the newest Circle Reps: Darci Ricord 12-07, Tatiana Lascano 43-04, Karen Mackay 47-08 and Gary Duncan MR55

OLD BUSINESS

- 1) Garbage/Recycling
 - a. Request definition of Cardboard

GM FOLLOW-UP: ONLY CORRUGATED CARDBOARD (no pizza boxes, cereal/beer/pop boxes, toilet/cardboard rolls, etc)

- b. Cardboard Bin is too high. Can bins be replaced with slotted ones.

GM FOLLOW-UP: SCC will not supply park with slotted cardboard bins (prohibitive based on park size)

- c. Can the lid on the second cardboard bin stay closed until the first one is $\frac{3}{4}$ filled. Are we paying for partial bins being emptied?

GM FOLLOW-UP: we are not being charged based on how full the bins are

- d. Clear Signage needs to be installed

GM FOLLOW-UP: GM is aware and is working with SSC to figure out an effective solution

- e. Communication from office to members with these new rules

GM FOLLOW-UP: GM will be sending out an email to the membership

2) Sewer Line Investigation

- a. GM looking for companies to bid on this work

NEW BUSINESS

1) Mulch

- a. Member noted that while mulch on berms looks great, when usual spots in park experience pooling of water, the mulch is washed onto roads, members' lots and down drains. Could we look at placing edging around those berms?

GM FOLLOW-UP: GM is aware of problem areas. Edging is on Maintenance list

2) Yard Waste

- a. Members are asked that if you have large amounts of yard waste and/or large shrubs, branches, etc please contact the office and a staff member will meet you at upper maintenance (disposal is free of charge). The bins located at front of park, Brier and Elm are meant for the smaller amounts (grass clippings/weeds)

2) New Member Circle Rep Information

- a. It is requested that New Members be given their Circle Reps name and contact information by the Transfer Secretary. If a Circle Rep is not within their Circle, that they are provided one from an adjoining Circle or be given the Chair's information.

CHAIR/VICE CHAIR FOLLOW-UP: Will work on an information sheet that can be included in New Member package highlighting the roles of a Circle Rep

3) Dogs on Berms

- a. Members are reminded to do their best to have their dogs do their business on the dog walks along Mainline and Meadow Roads.
- b. Additional signage at this time was not recommended.

GM FOLLOW-UP: dog poop station pickup will occur 2x per week. Please notify office if stations need attention

4) Pocket Parks

- a. Can pocket parks be rotated during the year?
- b. Concern that the Chess game by the guard shack is problematic with kids playing right next to the cars.

GM FOLLOW-UP: noted and will be monitored

- c. When the pocket parks are moving of grass maintenance can they be set back in a usable manner.

GM FOLLOW-UP: noted

- d. Horseshoe Pits (berm by circle 9) have been refurbished over the winter and look great.

5) Acadia Sewer Pump Grate

- a. It was noted by a member that the grate on Acadia is very loud when driven over. Is there a way of dampening the sound.

GM FOLLOW-UP: Brier and Acadia grates were swapped, and dampeners have been installed to decrease the sound.

6) “Canada Way Party” on Center Way

- a. On July 1st Center Way will become ‘Canada Way’. Road will be closed to traffic to allow for a block party. **EVERYONE WELCOME**, bring a drink, bring a chair, wear red and white and have a good time. **2-6pm**

7) Speed Limit

- a. It has been observed that since the speed limit decreased to **5mph/8kmh as of April 15th**, both members and staff have not been abiding by the change.

GM FOLLOW-UP: GM is aware. Fines have been given out including to a staff member.

8) Full Time Living in Park

- a. Members are concerned that there are several sites that are being used by members over the allowed 183 days.
- b. Is office communicating the 183-day rule to potential buyers when they inquire. One member indicated that they had someone view their place with the intention of full time living.

CHAIR FOLLOW-UP: will ask GM/Board about adding a note on sales listing sheet regarding 183-day rule

9) Townhall

- a. The consensus of the Circle Reps was that a town hall was not needed at this time however if a major issue/topic does arise, then a Town Hall would be appropriate.

10) Pickle Ball Hours

- a. A member requested if the hours for pickle ball could be reviewed (for extension)
- b. Another member was completely opposed to any changes in the hours.

CHAIR FOLLOW-UP: will add to June’s agenda to allow for further conversation as it has been a year since this issue was formerly discussed.

CIRCLE REP MEETING SCHEDULE

- June 13, 2026
- July 11, 2026.

- August 8, 2026.
- September 12, 2026.

Circles/Roads that still need Circle Reps: 1, 2, 5, 6, 7, 14, 15, 16, 18, 25, 28, 30, 33, 36, 42, 54, 2 TR

Please contact Jen Tindale if you would like to participate in this group that provides constructive feedback to the Board and GM.

UPCOMING ENTERTAINMENT EVENTS: Please refer to members portal for complete list.

May 16 – Yard Sale

May 16 – Bike Parade

May 16 – Bingo

May 17 – Caesar Sunday